MDD BOARD MEETING MINUTES – MONDAY, AUGUST 17, 2020

**PRESENT**: Carolyn Lawrence, Jerod Peek, Gil Cherry, Russ Petty, Joseph Crouch, David Vela, Ken Becker, Miesha Adames, Dana Schoening, Russell Jones, Jeff Allen, Sage Diller

**LOCATION:** City HallCouncil Chambers (200 E. 4th St., Sweetwater, TX 79556)

**CALL TO ORDER**: 10:03 AM by Carolyn Lawrence

**PUBLIC INPUT:** None

**ACTION ITEMS**:

**MINUTES**: Board to review and consider approving minutes from the July 28th, 2020 meeting. Joseph Crouch made the motion to approve the minutes. Gil Cherry seconded. The motion carried unanimously.

**ACCOUNTS PAYABLE**: Board to review and consider approving accounts payables. Gil Cherry made the motion to approve the accounts payable. Jerod Peek seconded. The motion carried unanimously.

**FINANCIALS**: Board to review and consider approving the June 2020 financial statements. Russ Petty made the motion to approve the financials. Gil Cherry seconded. The motion carried unanimously.

**RESOLUTION 2020-002:** Board to review and consider approving Resolution 2020-002 in regards to funding asbestos abatements and asbestos consulting for four commercial properties. Joseph Crouch made the motion to approve Resolution 2020-002. Jerod Peek seconded. The motion carried unanimously.

**ASBESTOS ABATEMENT SERVICES:** Pursuant to Resolution 2020-002, the board is to review and consider approving funds for Asbestos Abatement Services for the following property locations: 1500/1502 East Broadway Street, 1912 East Broadway Street, 3211 West Broadway Street, 3307 West Broadway Street. The funding will be contingent upon the State of Texas approving the City’s request to condemn the properties. Joseph Crouch made the motion to award the bid to Vanco Insulation, Inc. in the amount of $71,695.00. Jerod Peek seconded. The motion carried unanimously.

**ASBESTOS CONSULTING FOR ABATEMENTS:** Pursuant to Resolution 2020-002, the board is to review and consider awarding funds to Enprotec / Hibbs & Todd for Asbestos Consulting for Abatements for the following properties: 1500/1502 East Broadway Street, 1912 East Broadway Street, 3211 West Broadway Street, 3307 West Broadway Street . The funding will be contingent upon the State of Texas approving the City’s request to condemn the properties. Gil Cherry made the motion to award funds in the amount of $21,809.50 to Enprotec / Hibbs & Todd. Russ Petty seconded. The motion carried unanimously.

**RESOLUTION 2020-003:** Board to review and consider approving Resolution 2020-003 in regards to incentivizing a housing developer. Jerod Peek made the motion to approve Resolution 2020-003. Russ Petty seconded. The motion carried unanimously.

**INCENTIVE AGREEMENT:** Pursuant to Resolution 2020-003, the board is to review and consider approving the Incentive Agreement for Villafranca Construction. Jerod Peek made the motion to approve the Villafranca Incentive Agreement which will provide funds not to exceed $36,000.00. Russ Petty seconded. The motion carried unanimously.

**FISCAL YEAR 2020/2021 BUDGET:** Board to review and consider approving the SEED MDD 2020/2021 fiscal year budget. The board would like staff to further break down the Legal line item, increase the “Building Lease” for SEED to $24,000.00 annually, and award the Assist. Marketing/Admin Director (Miesha Adames) with a 5% increase in salary. With these changes, Jerod Peek made the motion to approve fiscal year 2020/2021 Budget. Russ Petty seconded. The motion carried unanimously.

**ASSISTANT MARKETING DIRECTOR’S REPORT (MIESHA ADAMES):**

* TEDC Community Award application

**EXECUTIVE DIRECTOR UPDATE (KEN BECKER):**

* Legal Update: Blanket resolution and potential liability the exists for SEED MDD *(letter presented by Jeff Allen)*

**CLOSED SESSION:** A motion was made by Russ Petty to enter into Executive Session under Section 551.087 of the Texas Government Code, to discuss economic development negotiations. No action will be taken in the Executive Session as it is not permitted by law. Gil Cherry seconded. The motion carried unanimously.

**RECONVENE:** A motion was made by Jerod Peek to re-enter into Regular Session with a second from Russ Petty. The motion carried unanimously.

There being no further business, Russ Petty made the motion to adjourn with a second from Gil Cherry. The motion carried unanimously.